Project Planning Form

What is this project?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What is the due date for the project?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* How can you chunk this project into smaller pieces? Write the different chunks in the column on the left and write the date you want to have this chunk completed in the middle column. When you have completed the chunk, place a checkmark in the last column on the right.

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| Smaller Chunk | Complete this part by | Put a checkmark when done |
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* What resources do you need to make sure you have?

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